



# The Lindens

Steiner Waldorf Early Years

## KINDERGARTEN SEND POLICY AND PROCEDURE

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### RELATED DOCUMENTS

Child Protection and Safeguarding Policy and Procedure  
GDPR Policy  
Confidentiality Statement  
Equal Opportunities Policy and Procedure  
Fundamental British Values Policy and Procedure  
Health and Safety Policy and Procedure  
Privacy Statement  
Pupil Concern Form  
Positive Behaviour Policy and Procedure  
Working with Parents Policy and Procedure

### POLICY STATEMENT

The Lindens staff are aware that early recognition is important in supporting children with SEND and take part in regular training to update their knowledge and understanding.

The Lindens kindergarten has a good relationship with Gloucestershire Early Years Team and works with the Special Needs Advisors and Health Visiting Team to ensure that the needs of each child are met. We are aware of Gloucestershire County Council's Local Offer and will make the information available to parents by directing them to <https://www.gloshomesdirectory.org.uk/kb5/gloshomes/gloshomes/advice.page?id=wuqVE7zhde8>

In the kindergarten, where formal learning is not yet introduced, a child may have SEND if they:

- Have speech/communication and/or interaction difficulties
- Work at levels significantly below those expected for children of similar age
- Present significant emotional and/or behavioural difficulties
- Have sensory or physical problems

### PROCEDURE

- When a child appears behind expected levels, or when a child's behaviour or progress are a cause for concern, the kindergarten teacher will share her observations at the kindergarten meeting.
- Strategies that can be put into practice in the classroom to meet the needs of the child will be discussed and implemented. If these do not work, a pupil concern form will be completed and shared with the SENDCo.
- The teachers will work in partnership with the SENDCo and the parents/carers to establish the support the child needs. This may be differentiated learning opportunities, therapy, or support from an external agency, such as Speech and Language therapy or a visit from an Early Years advisor.
- A 'my plan', 'behaviour plan' or 'my plan+' will be written by the kindergarten teacher, the SENDCo and the parents/carers and reviewed every term to reflect the support the child is receiving.

The manager and deputy manager review and audit the SEND file at the beginning of each term, together with the wellbeing file.



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Parents/carers of a child with known or suspected SEND are required to provide information about the child's needs when applying for a place in kindergarten. A second meeting may be requested by the teachers to assess the levels of difficulties that the child is experiencing and whether the kindergarten can make the reasonable adjustments needed to adequately meet the child's needs.